



## Human Resources Department

TO: All Concerned  
FR: Department of Human Resources  
RE: OFFICIAL JOB POSTING  
DT: December 31, 2020

Accepting applicants for an **ELECTRICAL SUPERINTENDENT** with the City's Public Works Department. Applications are available at the Human Resources Department or online at [www.lewistonmaine.gov](http://www.lewistonmaine.gov).

GENERAL INFORMATION:      Department: Public Works  
   Division: Electrical  
   Barg. Unit: AFSCME- Professional Technical Unit (ProTech)  
   Status: Full-Time 40+ hours/week  
   Grade: 8 (\$32.04 - \$47.30/hour)

**SUMMARY:** The Electrical Superintendent oversees operations and maintenance of the Electrical Division; including the City's network of street light and signal systems, former hydroelectric power generating facilities, water and wastewater pump stations, reservoirs, fiber optics, radio, and other media for City communications.

**EDUCATION AND EXPERIENCE:** Bachelor's degree in Electrical Engineering, or related field, plus four (4) years of progressively responsible professional experience; or equivalent combination of education and experience. **Certifications/Licenses:** Master Electrician's License (required), Licensed Professional Engineer (preferred), Class III Maine Water Operators License for Distribution and Treatment (preferred).

**WORK ACTIVITIES:** Directly supervises technicians, field staff, volunteers, interns, contractors, and consultants related to City electrical work; and carries out supervisory responsibilities in accordance with the City's policies and applicable laws. Prepares annual budget, plans and executes work to meet deadlines, policy requirements, procurement, and budgetary constraints. Prepares bids and specifications for the purchase of materials, equipment and supplies. Assists with long range planning, reviews plans, and makes design recommendations on the expansion of existing municipal systems. Supervises the work of electrical inspectors and works with other divisions/departments. Manages operation of the City transportation network (speed monitoring, message signs, sign installation and traffic-related units) as part of the Transportation Systems Management Team. May cover for other supervisors within the Public Works Department in their absence. Performs other duties as assigned.

Submit application with complete resume directly to the Department of Human Resources, City Hall 27 Pine Street Lewiston, ME 04240. Additional Human Resources contact information for email and fax submissions is available at [lewistonmaine.gov](http://lewistonmaine.gov) > Human Resources > Terri-Lynn Bechard

Application deadline is January 15, 2021. **Only interviewed candidates will be notified.** Prospective candidates **MUST** submit all required documents at time of application. Incomplete position inquiries, including those **without accurate contact information, will be rejected.**